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ER3-6917

MEMORANDUM FOR: Deputy Director (Administration)

FEB 10 1953

SUBJECT: Internal Reorganization of the Office of Scientific Intelligence

REFERENCE: (Attached as Tabs)

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- Tab 1 - Memorandum, OSI, 18 December 1952, proposing a partial reorganization of the Office and redistribution and upgrading of [ ] positions.
- Tab 2 - Memorandum, O&M Service, 7 January 1953, concurring with the OSI proposal from an organization standpoint.
- Tab 3 - Memorandum, Comptroller, 5 February 1953, commenting upon the OSI proposal.

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1. Tab 1 consists of the proposal of OSI to partially reorganize the Office in order to provide proper implementation of their primary responsibilities in the scientific intelligence production field as set forth by DCID 3/4 (Tab 1A). The proposal calls for a redistribution of the currently authorized [ ] T/O positions without change in the existing ceiling authorization of [ ]. In summary, OSI proposes:

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a. Expansion of the Production Staff by [ ] positions and upgrading of [ ] existing positions to provide a Secretariat for the Scientific Estimates Committee, the activation of an Estimates Branch in support of SEC and ONE scientific estimate programs, and the augmentation of the Plans Section and redesignation as Plans and Control Branch. The latter will provide planning and staff supervision of intelligence research activities on a broader scale than heretofore.

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b. Redesignation of the Basic Support Branch, Scientific Analysis Division, as the Scientific Resources Division, and an increase of the personnel authorization from [ ] positions. This Division will assume Agency responsibilities in the scientific resources field listed in paragraph 2, ANNEX B of DCID 3/4, (Tab 1A), and will prepare Section 70 of the NIS.

c. Reorganization into four branches instead of the present two of the Chemistry Division in order to provide full coverage of the chemical sciences and a more effective span of supervisory control. Three grade increases are proposed.

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d. Minor adjustments in the General Services Staff and the Operations Staff to provide four additional positions to perform service and staff activities.

e. Redesignation of the Weapons Division as the Applied Science Division, and the Production Staff as Intelligence Production Staff.

f. Establishment at GS-16 of the positions of Chief, Operations Staff; Chief, Production Staff; and Chief, Physics and Electronics Division. (Presently, the positions are approved at GS-15, but they have been recommended for GS-16 in the Super Grade study which is pending approval.)

g. Deletion of positions in the various divisions, principally the Scientific Analysis Division, to provide T/O slots for the above activities.

2. Tab 2 represents the concurrence of the Chief, O&M Service, with respect to the reorganization. He states that the reorganization plan recognizes and meets the need for the control of scientific intelligence production and establishes the necessary mechanism for that purpose. Further, the redesignation of the Weapons Division and the Production Staff as the Applied Science Division and the Intelligence Production Staff, respectively, is appropriate.

25X1A1a 3. The Comptroller has reviewed the proposal and states (Tab 3) that the proposed reorganization will increase the yearly budget of OSI by \$33,070, the difference between the "in-budget" estimate of [REDACTED], and the adjusted amount based on the proposal of [REDACTED]. However, he believes this difference could be absorbed within present budget amounts.

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4. The T/O proposal is considered well documented and the classifications requested by OSI appear justified in general. In the four cases where classifications have been changed by this Office, OSI is in agreement with changes made, subject to later review of the positions concerned on an individual basis. These positions consist of Administrative Assistants GS-7 proposed in Chemistry Division, Scientific Resources Division, and the Intelligence Production Staff, and one position of Intelligence Officer GS-13, in Western European Branch, Scientific Resources Division. All appear to be one grade high in classification. From an organizational standpoint, the structure proposed appears logical in light of DCID 3/4 and the approved mission and functions of OSI.

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5. Based on considerations stated above, it is recommended that the OSI proposal be approved as modified by the four grade changes cited in paragraph 4. However, action on the positions nominated for supergrade status should be held in abeyance pending decision of the Director on the super-grade submission which contains recommendations concerning each of the three positions.

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Assistant Director (Personnel)

3 Attachments  
As stated

Action by Approving Authority

Date 11 Feb 53  
T/O & Ceiling Approved (Disapproved),  
Exceptions, if any

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Assistant Deputy Director  
(Administration)

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